



SHE School-Wide Volunteer Opportunities 2009-2010

Welcome to Summit Hill PTA! We look forward to having parents involved in their child's education and in the school. Please find below a summary of volunteer positions. **Volunteer sign up sheets will be at Sneak a Peek on August 6th or you may fill out this form and turn it in at the front desk.** You will be contacted by a PTA chairperson. Thank you for donating your time.

Student	Grade	Teacher (if known)

Parent Name _____ Phone # _____

E-mail address: _____

SIGN UP IN YOUR CHILD'S CLASSROOM:

Room Representatives:

Coordinates classroom events, recruits volunteers for class, school, and PTA functions, facilitates communication among classroom parents, the school, and the PTA. If you are interested in volunteering for this position, please **SUBMIT YOUR NAME BY AUGUST 6th 2009 (at Sneak a Peek) in your child's classroom. IN ORDER TO BE CONSIDERED FOR THIS POSITION, you must be available for MANDATORY Room Rep Training on either August 17th OR August 18th from 8am-9am OR 9:30am-10:30am (you choose ONE).** Final selections will be made by August 14th, 2009 and all parents who submit their names will be notified by email. If you are unable to attend Sneak a Peek and would like to submit your name, please email Margaret Clark at mpmclark@bellsouth.net with your child's name, grade and teacher by August, 6th.

Discovery Lab:

Assists with **YOUR CHILD'S CLASS** in the school's science lab with hands-on experiments and demonstrations. All labs are scripted for volunteers and no experience is necessary.

Art EDventures:

Assists with **YOUR CHILD'S CLASS** with hands-on lessons and projects. Training is provided for volunteers

SIGN UP AT SNEAK A PEEK OR FILL OUT THIS FORM

Media Center:

Assists with checking in/out library materials and reshelving books.

Copy Center:

Reproduces and collates classroom materials for teachers by request.

Portfolio Nights:

Assists with ordering supplies, assembling display folders and advertising event.

Book Fair:

Assists with decorations, displays, sales, and set up/clean up (held in January).

Front Office Volunteers:

Assists with directing school visitors, volunteers, and parents attending "special events." Also assists with Picture Days and Vision & Hearing Screening Day.

Newcomer Orientation:

Provides a warm and friendly welcome and tours to families who are new to Summit Hill. Tours are prescheduled on an as needed basis.

Hospitality:

Provides refreshments and decorations for PTA-sponsored meetings and programs.

Environmental Education/Recycling:

Coordinates environmental activities throughout the school year, including recycling collections and the Earth Week celebration in April.

Family Fun Nights:

Organizes several annual events sponsored and funded by the PTA.

Health & Wellness:

Provides information on promoting healthy lifestyles through the Healthy Adventures program and newsletter articles.

Community Service Outreach:

Creates opportunities to "give back" through food and clothing drives and service activities in the community.

Grounds Beautification:

Assists with the outside beautification of the school grounds through scheduled "Grounds Clean-up" days (weekends) and "Parents' Morning Out" days (weekdays).

Yearbook/Scrapbook:

Takes pictures at school events you normally attend and submits them for the yearbook and the school scrapbook.

Family Carnival

Plans and implements a school-wide, family-centered event that promotes school spirit and community involvement (held in October).

Other Talents, Areas of Expertise or Business Donation
